

REQUEST FOR PROPOSALS

Country assessment and development of business plan in Fiji, Tanzania and Zimbabwe

Publication date: 15 March

Submission date: 27 March 2024

Country: Tanzania

Duration: 4 Months

Scope of Work

The scope of work involves conducting a country assessment to establish Solar Technology Application Resource Centres (STAR Centres) in Fiji, Tanzania, and Zimbabwe. The objective is to develop a comprehensive project report outlining the countries' needs regarding training, testing, innovation, and knowledge generation in the solar energy sector. Additionally, the report will include hardware/software requirements, human resources, and a detailed business plan to ensure the sustainability of these centres.

Tasks include:

Conducting a situation analysis in consultation with stakeholders in the three countries.

Developing a detailed project report for each country, including the need and functions of the STAR Centre, training programs, testing protocols, promoting women participation (specifically for Fiji), setting up knowledge centres, identifying potential partnerships, and creating budgets.

Creating a business plan for long-term sustenance of the STAR Centres, including revenue generation strategies, financial management, stakeholder buy-in, and engagement with the private sector.

Specifying procurement requirements for hardware and software, including equipment/instruments, design specifications, cost estimates, and vendor selection criteria.

Deliverables include situation analysis chapters, detailed project reports, business plans, and procurement specifications for each country. Additionally, individual and group consultations with stakeholders are essential throughout the process.

Eligibility Requirement:

The Consultant team must possess the following qualifications, skills, and experiences to effectively carry out the required work:

- The agency should have developed at least two country assessment reports.
- The lead agency should have worked on solar energy in Africa region or Asia Pacific.
- The agency should have at least 8 years of experience in solar energy domain and at least 5 years of experience in capacity building.
- Minimum average annual turnover of US\$ 100,000 for the last 3 years
- Management Structure and Qualification of Key Personnel. The Team Leader should have minimum 10 years of experience working on projects on Solar Energy. 3 team members should have relevant experience on conducting trainings, developing knowledge management tools and incubation of enterprises integrating renewable energy. Presence of a strong in-house team of documentation and communication experts.